

**INSTRUCTIONS FOR FORM 740-V
ELECTRONIC FILING PAYMENT VOUCHER**

2014

Do I need to use a payment voucher?

- If you owe tax on your 2014 electronic Kentucky return, send only the payment voucher with your payment. You must pay the amount you owe by April 15, 2015, to avoid interest and penalties.
- If your 2014 electronic Kentucky return shows a refund or no tax due, do not use the payment voucher.

Why use a payment voucher?

- **The Department of Revenue does not issue statements of liability prior to the April 15 deadline for payment.**
- For balance due returns, taxpayers should complete Form 740-V and submit it along with payment. To avoid penalties and interest, payments should be postmarked on or before April 15, 2015.
- The use of Form 740-V Kentucky Electronic Payment Voucher, will help process your payment more accurately and efficiently. **Do not send a copy** of your electronically filed return with payment of tax due.

How do I prepare my payment?

- Make your check or money order payable to the **Kentucky State Treasurer**. Do not send cash.
- Be sure to write your name and address on the check or money order if it is not already written on the check or money order.
- Write your Social Security number and "2014 Form 740" on the check or money order.

How do I prepare my payment voucher?

- Enter your Social Security number in the boxes above "Your Social Security Number". If married filing jointly or on a combined return, enter spouse's Social Security number in the boxes above "Spouse's Social Security Number".
- Enter your name(s) in boxes identified as "Last Name/First Name/Spouse's Name".
- Enter mailing address on the appropriate lines.
- Enter the amount of additional tax due from Form 740, Line 41 (Form 740-NP, Line 41) in the boxes identified as "Additional Tax Due".
- Enter the amount of interest and penalty calculated from Form 740, Line 43 (Form 740-NP, Line 43) in the boxes identified as "Interest, File Late and Pay Late Penalties".

How do I send in my payment and the payment voucher?

- Detach the payment voucher at the dotted line below.
- Do not attach the payment voucher to the check.
- Mail your payment and payment voucher to: **Kentucky Department of Revenue, Frankfort, KY 40620-0011.**

✂ DETACH HERE AND MAIL VOUCHER WITH YOUR PAYMENT ✂

FORM 740V(9-14)

Kentucky Electronic Payment Voucher

2014

YOUR SOCIAL SECURITY NUMBER

SPOUSE'S SOCIAL SECURITY NUMBER

LAST NAME

FIRST NAME

SPOUSE'S NAME

Number and street or P.O. Box		
City, Town or post office	State	Zip Code

Additional Tax Due

**Interest, File Late and
Pay Late Penalties**

Total Payment

Make check payable to: Kentucky State Treasurer
Mail to: Kentucky Department of Revenue
Frankfort, KY 40620-0011

DO NOT ATTACH CHECK TO VOUCHER
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